



CITY OF WESTMINSTER

DRAFT MINUTES

Adults, Health & Public Protection Policy & Scrutiny Committee

MINUTES OF PROCEEDINGS

Minutes of a meeting of the **Adults, Health & Public Protection Policy & Scrutiny Committee** held on **Wednesday 27th January, 2016**, Rooms 6 & 7, 17th Floor, City Hall, 64 Victoria Street, London SW1E 6QP

Members Present: Councillors Antonia Cox (Chairman), Barbara Arzymanow, Paul Church, Patricia McAllister, Jan Prendergast, Ian Rowley and Barrie Taylor.

Also Present: Councillor Nickie Aiken.

1 MEMBERSHIP

- 1.1 All Members were present.
- 1.2 Cllr Antonia Cox was nominated to be the new Chairman of the Committee and was duly appointed.

2 DECLARATIONS OF INTEREST

- 2.1 The Chairman sought any personal or prejudicial interests in respect of the items to be discussed from Members and officers, in addition to the standing declarations previously tabled. No further declarations were made.

3 MINUTES AND ACTION TRACKER

- 3.1 **RESOLVED:** That the Minutes of the meeting held on 25 November 2015 be approved for signature by the Chairman.
- 3.2 Members also noted the progress made on the action points set out in the Committee Action Tracker.

4 CHAIRMAN'S Q&A

- 4.1 Committee Members commented on the ongoing rise of tuberculosis in Westminster. The Committee agreed that details of trends, origins, and containment would be requested from Westminster's Clinical Commissioning Groups, with consideration being given to adding the issue of tuberculosis to the Work Programme.

5 CABINET MEMBER UPDATES

5.1 Cabinet Member for Public Protection

- 5.1.1 The Committee received a briefing from Councillor Nickie Aiken (Cabinet Member for Public Protection) on key issues within her portfolio. The Cabinet Member had been meeting with the Police and operators from Westminster's night-time economy, to clarify the work and responsibilities of the City Council as a Licensing authority. The Cabinet Member had also met with the Fire Brigade as part of the ongoing consultation on the London Safety Plan. Committee Members noted that the Licensing Agenda would be a key area of focus for the forthcoming year.
- 5.1.2 The Committee acknowledged that there needed to be a balance between the needs of residents and operators in Licensing regulation, and noted that the City Council was trying to get operators to recognise that they had a responsibility to people who were intoxicated and could be vulnerable. The Cabinet Member also outlined how Licensing Reviews could be instigated for premises which were causing disturbance to local residents.
- 5.1.3 The Committee discussed rough sleeping, and noted that that the number of foreign national rough sleepers in Westminster had reduced, and were being replaced by returning British and Irish rough sleepers that had been previously displaced, and who were willing to receive support from outreach workers. The Cabinet Member agreed to provide the Committee with details of the November rough sleeper count, and how it had been targeted.
- 5.1.4 Committee Members expressed concerns over whether the recent stabbing on Goldney Road had been handled in the correct manner by both the Police and the Integrated Gangs Unit (IGU). The Cabinet Member was concerned to hear Members' comments, and agreed to investigate the issue for the Committee.
- 5.1.5 The Committee noted progress in the cross-party Community Cohesion commission, which would be reporting later in the year on how to improve Community Cohesion and help young people to avoid radicalisation.

5.1.6 Other issues discussed included the induction process for prison visiting; and the influence of the drug trade on gangs and local communities.

5.2 Cabinet Member for Adults & Public Health

5.2.1 The Committee received a written briefing from Councillor Rachael Robathan (Cabinet Member for Adults & Public Health), on key issues within her portfolio, which included Adult Social Care, Public Health, and the work of Westminster Health & Wellbeing Board. The report also included an assessment of key service performance indicators.

5.2.2 Committee Members requested an update from Westminster's Clinical Commissioning Groups on their plans for change and strategic aims, and on proposals for the associated consultation with the City Council. Rachel Wigley (Tri-borough Director of Finance, ASC) agreed to ask health colleagues to provide a written briefing which would be circulated to Committee Members.

5.2.3 Committee Members also commented on the discharge of patients from hospital and on out of hospital care, and noted that integrated services would be considered later in the year when the Committee reviewed the effectiveness of the Community Independence Service after its first year of service.

5.3 **RESOLVED:** That the briefings detailing the recent work undertaken within the portfolios of the Cabinet Member for Public Protection and the Cabinet Member for Adults & Public Health be noted.

6 **STANDING UPDATES**

6.1 Committee Task Groups

6.1.1 The Committee discussed the progress of its current and forthcoming Task Groups, which included Trafficking in Westminster and Safeguarding 16-25 Year Olds.

6.1.2 The Trafficking Task Group had continued to map out trafficking activity taking place in Westminster, which was centred on Eastern European gangs who forced people into pickpocketing, begging and prostitution. Other instances of trafficked labour had included the Chinese community and service industries, where people were treated badly and often forced to live in poor conditions. The Task Group had suggested that the issue of trafficked labour could be addressed through servants coming into the United Kingdom receiving more thorough visa checks.

6.1.3 The Safeguarding Task Group had reviewed the housing and hostels available for younger people leaving care. Although Westminster had been found to be in a relatively good position, other boroughs were of great concern, and the Task Group had met with the Children's Commission to set out the issues and risks.

The Commission had confirmed that they would undertake a full statutory investigation of the discharge of vulnerable young people moving from hostels into private rented accommodation across London, and had asked the City Council to write to them with information on the findings of the Task Group and on the key issues they should focus on. The Committee noted that a response was still awaited, and agreed that a further letter should be sent to the Commissioner. Members also discussed safer recruiting, and noted that this issue would be reviewed when the Committee considered Adult Safeguarding later in the year.

- 6.1.4 The Committee also received a report on the recent Members' visit to the Perinatal Unit at St. Mary's Hospital, which had been made following concerns regarding staffing levels and the quality of care, particularly for mothers with drug and alcohol issues. The Unit had been established in 2009, and the Committee noted that it was anticipated that the current level of 4,500 births per year would rise to 6,000 when Ealing Hospital closed, which would require a greater number of trained midwives, health visitors and specialist nurses.
- 6.1.5 Members discussed how mothers with post-natal depression were identified, and agreed that young mothers who lived on their own needed sustained contact. Members also commented on the problems that could arise from isolation due to language or cultural issues, and agreed that this needed to be taken into account by Health Visitors.
- 6.1.6 Janice Horsman (Healthwatch Westminster) also agreed to provide Committee Members with the findings of a review of Perinatal Services led by Westminster's Clinical Commissioning Groups.
- 6.1.7 The Committee noted that a date for the next meeting of the Imperial Transport Strategy Group was still awaited.

6.2 Healthwatch

- 6.2.1 Janice Horsman (Chair, Healthwatch Westminster) updated the Committee on the current work and priorities of Westminster Healthwatch. These included the production of a comprehensive Home Care Charter; looking at how Perinatal Services could be remodelled; and the roll-out of the new Homecare contract.
- 6.2.2 The Committee noted progress in the workstream on mental health services, together with the findings of the Healthwatch Dignity Champions' report for the Gordon Hospital. Although the report had given positive feedback for staff and had found the Wards to be clean with good levels of security, activities at the hospital had not been taking place as advertised and there was little evidence of personal care plans. A number of recommendations had arisen from the findings, which had received a positive response from Central North West London NHS with associated action plans.

- 6.3 **RESOLVED:** That the standing updates from the Committee's Task Groups and from Westminster Healthwatch be noted.

7 FINDING AND SUPPORTING CARERS

- 7.1 In response to a request made in the Committee Work Programme, Mary Dalton (Head of Complex Needs Commissioning, ASC), Rachel Wigley (Tri-borough Director of Finance, ASC) and Chidi Okeke (Interim Senior Commissioner, ASC) provided an update on the work of Adult Social Care and its commissioned services in finding and supporting carers within Westminster. The Committee also received a summary of the 2015/16 Westminster Carers Survey, which included details of the number, location, and services available to carers.
- 7.2 The Care Act 2012 had given carers more rights, and had included a requirement for the needs of individual carers to be assessed. The Care Act had also given local authorities opportunities for train social workers and staff in departments such as housing to raise awareness of the needs of carers.
- 7.3 The Committee noted that needs of 45% of known carers in Westminster had been reviewed to date, and acknowledged that this figure needed to improve. The Head of Complex Needs Commissioning commented that the assessments had been taking a lot of time, and that additional resources had been allocated to increase this figure to 80% - 90% in the next few months. The Committee acknowledged that many carers were young people who looked after family members, and the Head of Complex Needs confirmed that information was being given to young carers in Westminster through community and voluntary organisations, and vulnerable family groups.
- 7.4 Many of the contracts for carers' services would end in 2017, and a process of early engagement had begun, which sought to find and engage with carers to make them aware of available services and establish what they would want in the future. Targets to find new carers had also increased, and the Carers' Network were making increased use of social media and the People First website.
- 7.5 The Committee discussed the initiatives that were being taken to find carers in Westminster, also suggested that information could be publicised through GP services and pharmacists. Members also commented on the forthcoming engagement events that were to be held at City Hall, and highlighted the importance of consultation being staged at accessible times at locations across Westminster. The Head of Complex Needs Commissioning confirmed that engagement events had already taken place at the Beethoven Centre, and that other events in the north of the borough would follow.
- 7.6 Committee Members highlighted the importance of car parking spaces being available for carers, and noted that although there had been limited uptake when

parking permits had previously been made available to carers, the Head of Complex Needs Commissioning would look at this issue again.

- 7.7 Other issues discussed included respite services such as the Carers' Sitting Service and residential units, which enabled carers to attend appointments and have holidays; and the distribution of carers in Westminster.

8 REGULATION OF INVESTIGATORY POWERS (RIPA)

- 8.1 Tanya Holden (Data Protection / FOI Officer, Corporate Information) and Fatima Zohra (Corporate Information Manager) provided a briefing on action taken by the City Council under the Regulation of Investigatory Powers Act 2000 (RIPA), which regulated public bodies to carry out surveillance and investigation. The process for approval for action taken under RIPA had changed since last being reviewed in 2013, and that Westminster's current RIPA Policy and Process document needed to be updated. The City Council most commonly sought RIPA approvals for directed surveillance by Trading Standards.
- 8.2 Westminster had previously received positive feedback from the Surveillance Commissioner for having introduced quality assurance within the RIPA process, and the Committee noted that the City Council was expecting to receive a further inspection from the Surveillance Commissioner in 2016.
- 8.7 **RESOLVED:** That the revised draft RIPA Policy and Procedure document be presented to the Committee for initial comment, before being submitted to the Cabinet Member for Public Protection for approval.

9 WORK PROGRAMME 2015/16

- 9.1 Members discussed the Committee Work Programme for the remainder of the current municipal year, together with possible agenda items for 2016-17.
- 9.2 Committee Members commented on the number mental health related deaths in the NHS having risen by a fifth over the past three years, and noted that this increase was being reviewed by the North West London Crisis Care Concordat. Members suggested that consideration was given to the situation in Westminster, and also commented on the ability for people with personality disorders to be categorised as a vulnerable adult who could be dealt with under different powers to the Health Act. The Committee acknowledged that people with borderline mental health issues could impact on A&E and hospital wards, and recognised the value of creating a protective environment in which people could be assessed.
- 9.3 It was agreed that the agenda for next Committee in March would include the item on the Strategic Approach to Mental Health, which was deferred from the

January meeting, together with the MOPAC model for Future Policing in London, and Needs Modelling for future services. Members also suggested that the report on mental health could include a position statement from the police on the procedure for categorising people as being vulnerable before being diagnosed as having a mental health problem.

9.4 It was also suggested that the following issues be considered for the future Work Programme:

9.4.1 Meeting on 19 April 2016

- Health & Wellbeing Strategy review – and Sustainability & Transformation Plans.
- Shaping A Healthier Future – implementation.

9.4.2 Meeting on 22 June 2016

- Community Independence Service (CIS) review 1 year on - including GP's promotion of Community Care Services; rapid crisis response; discharge from hospital and Home Care.
- GP's role in reducing pressure on hospital services – also covering referrals of children to Community Pediatric Services.

9.4.3 Meeting on 21 September 2016

- Safeguarding Adults Annual Report – review, including safer recruitment.
- End of Life Care – acknowledging that 65% of healthcare is spend in the last 6 months of life.
- The Procurement of Core Drug & Alcohol Services.
- Service Reconfiguration in Public Protection - one year on review.

9.4.4 Meeting on 23 November 2016

- Whole Systems approach to Primary Care.
- Urgent Care Centre and A & E Progress report from Northern Doctors Urgent Care.
- Imperial Hospital – Overall review, including planning process, strategic interests and feedback from the Annual General Meeting.

9.4.5 Meeting on 1 February 2017

- Childhood Obesity.
- Dementia – current and future provision, in view of 45% increase projected over the next 15 years.

9.4.6 Meeting on 29 March 2017

- Whole School Health Services – procurement of School Nursing Service.

9.5 Other issues suggested for the future Work Programme included Specialist Housing for Older People; the Homecare Service; Stress Areas in Licensing; and Personal Budgets.

9.6 Committee Members acknowledged that the Committee had a wide remit which included statutory functions, and highlighted the importance of the Work Programme being balanced to include issues relating to Public Protection.

10 ITEMS ISSUED FOR INFORMATION

10.1 The following papers had been circulated for information separately from the printed Agenda:

- The draft Minutes of the meeting of the Health Urgency Sub-Committee held on 17 November 2015.
- Letter sent to the Chief Executive of the London Ambulance Service on behalf of the Committee.

10.2 Members discussed the draft Minutes of Health Urgency Sub-Committee, and requested that the Committee's endorsement of the changes that were being made at St. Mary's Hospital Urgent Care Centre by the Central London Clinical Commissioning Group be recorded.

The Meeting ended at 9.09pm.

CHAIRMAN: _____

DATE: _____

<i>Actions Arising</i>	
Item 4 Chairman's Q&A	That Westminster's Clinical Commissioning Groups be requested to provide details of the ongoing rise of tuberculosis in Westminster, together with details of trends, origins, and containment - with consideration being given to adding the issue of tuberculosis to the Work Programme.
Item 5 Cabinet Member Updates	The Cabinet Member for Public Protection agreed to investigate concerns over whether the recent stabbing on Goldney Road had been handled in the correct manner by both the Police and the Integrated Gangs Unit (IGU).
Item 5 Cabinet Member Updates	Rachel Wigley (Tri-borough Director of Finance, ASC) to ask health colleagues to provide a written briefing on their plans for change and strategic aims, and on proposals for the associated consultation with the City Council, for circulation to Committee Members.
Item 6 Committee Task Groups	A further letter to be sent to the Children's Commissioner asking for a response to the initial letter which set out the findings of the Task Group, together with the key issues that the Commission should focus on in its statutory investigation of the discharge of vulnerable young people moving from hostels into private rented accommodation across London.
Item 6 Committee Task Groups	Janice Horsman (Healthwatch Westminster) to provide Committee Members with the findings of a review of Perinatal Services led by Westminster's Clinical Commissioning Groups.
Item 8 Regulation of Investigatory Powers (RIPA)	The revised draft RIPA Policy and Procedure document to be presented to the Committee for initial comment, before being submitted to the Cabinet Member for Public Protection for approval.